

# Application for Zoning Hearing

Municipality: \_\_\_\_\_

## APPLICANT

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

## PROPERTY OWNER (if other than Applicant)

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

## PROPERTY

Address \_\_\_\_\_

Present Zoning District \_\_\_\_\_

Exact Legal Description

Do Not Write In This Space Checklist	Case No. _____
Actions Taken	Date
Application filed	
Fee paid _____	
Receipt issued	
Place on calendar for Board meeting on	
Hearing notices a. mailed to Applicant b. mailed to Adjoining Property Owners c. faxed or mailed to local newspaper	
Sign sent for posting	
Posting sighted by Zoning Officer	
Hearing held	
Decision made	
Notification of Decision sent	
Appeal filed	

A plot plan of property drawn to scale must accompany this Application.

Date purchased \_\_\_\_\_

Present use \_\_\_\_\_

Lot Size Width \_\_\_\_\_ Depth \_\_\_\_\_

Proposed use \_\_\_\_\_

Area \_\_\_\_\_ square feet

Date of previous application (if applicable) \_\_\_\_\_

The Applicant requests a Hearing before the Zoning Hearing Board on the following matter:

☐ Interpretation/Appeal (Section #1) ☐ Special Exception Permit (Section #2) ☐ Variance (Section #3)

**#1** Request for Interpretation/Appeal and review of the Decision of the Zoning Officer, dated \_\_\_\_\_ based on an Interpretation of Section \_\_\_\_\_ of the Zoning Ordinance.

Nature of error claimed by the Applicant

**#2** Request for Special Exception Permit as required by the Zoning Officer in Section \_\_\_\_\_. The proposed use at the proposed location (see attached plot plan) is claimed by the Applicant:

a. To be desirable to the public convenience and welfare for the following reason(s):

\_\_\_\_\_

b. To be in harmony with the various elements and objectives of the Comprehensive Plan:

\_\_\_\_\_

c. Not to be detrimental to the character of the neighborhood for the following reasons:

\_\_\_\_\_

d. To be consistent with such other standards as required by the Zoning Ordinance in Section \_\_\_\_\_

Standards	Provisions for Compliance

**#3** Request for Variance of Section \_\_\_\_\_ of the Zoning Ordinance, under which the Zoning Officer refused to issue a permit on \_\_\_\_\_.

Nature of Variance requested

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Applicant believes the Variance should be granted because:

a. He is unable to make reasonable use of his property for the following reasons:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b. The unnecessary hardship on his property is:

- ☐ The result of the application of the Zoning Ordinance
- ☐ Due to unique physical circumstances of the property in question not shared by other properties in the vicinity
- ☐ Not financial in nature
- ☐ Not self-created

c. The proposed variance will not alter the essential character of the neighborhood nor impair the use of adjacent property for the following reasons:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

d. The Variance requested represents the minimum Variance that will afford relief for the following reasons:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Additional information required by the Zoning Hearing Board will accompany this Application for Hearing.

NOTE: I hereby certify that all of the above statements and the statements contained in any papers or plans submitted herewith are true to the best of my knowledge and belief.

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_