



# CENTRAL KEYSTONE COUNCIL OF GOVERNMENTS

1610 INDUSTRIAL BLVD, SUITE 400A  
LEWISBURG, PA 17837

## Application for PUBLIC HOUSING PERMIT (LEWISBURG)

(Note: A separate Application is needed for EACH BUILDING)

Structure Address: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

Agent Name: \_\_\_\_\_ (an Agent is

**required** if you live outside of Union County or reside outside the county for 30 days or more at any time)

Address: \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Phone #: \_\_\_\_\_

Initial Permit? \_\_\_\_\_ Yes \_\_\_\_\_ No (Permit #- \_\_\_\_\_) *office use only*

Number of Rooming or Housing Units: \_\_\_\_\_ Approximate Age of Bldg. (year) \_\_\_\_\_

Brief Description of Building (e.g. Single, duplex, wood, brick, etc): \_\_\_\_\_

Number of Bedrooms in each unit: \_\_\_\_\_ Parking spaces per unit: \_\_\_\_\_

Date & Brief Description of Last Major Improvement: \_\_\_\_\_

Length of Ownership: \_\_\_\_\_

Frequency of Unit Inspection: (by Owner or Agent) \_\_\_\_\_ Weekly \_\_\_\_\_ Monthly \_\_\_\_\_ Annually

Are Smoke Detectors Installed on Each Floor of Each Unit? \_\_\_\_\_ Yes \_\_\_\_\_ No

Are Smoke Detectors Installed in EACH Bedroom? \_\_\_\_\_ Yes \_\_\_\_\_ No

Ground Fault Receptacles (GFCI) installed in Kitchen & Bathroom areas? \_\_\_\_\_ Yes \_\_\_\_\_ No

I, the undersigned, hereby certify that I am the owner of record and agree to conform to all applicable laws of this jurisdiction.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please call the office at 570-522-1326 to schedule an inspection of the unit(s) above. Inspections are performed Monday – Friday, 8:00 am – 2:30 pm.**

PLEASE ENCLOSE A LIST OF OCCUPANTS NAMES OR A COPY OF THE LEASE FOR THIS RENTAL UNIT(S)

**Note:** The purpose of the ordinance and inspections is to ensure that all rental units meet minimum safety standards. Any deficiencies will be noted and a reasonable time will be granted to make corrections.

A PUBLIC HOUSING PERMIT indicates that the structure complies with the Borough's applicable codes.