



CENTRAL KEYSTONE COUNCIL OF GOVERNMENTS

1610 INDUSTRIAL BLVD, SUITE 400A
LEWISBURG, PA 17837

Application for RENTAL UNIT LICENSE AND INSPECTION (MIDDLEBURG)

(Note: A separate Application is needed for EACH BUILDING)

Structure Address: _____

Owner Name: _____

Address: _____ City/State/Zip _____

Home Phone #: _____ Work Phone #: _____

Agent Name: _____ (an Agent is someone authorized to act in your
absence with regard to this property)

Address: _____ City/State/Zip _____

Phone #: _____

Initial Permit? ☐ Yes ☐ No (Permit # _____) office use only

Number of Rooming or Housing Units: _____ Approximate Age of Bldg. (year) _____

Brief Description of Building (e.g. Single, duplex, wood, brick, etc): _____

Number of Bedrooms in each unit: _____ Parking spaces per unit: _____

Date & Brief Description of Last Major Improvement: _____

Length of Ownership: _____

Frequency of Unit Inspection: (by Owner or Agent) ☐ Weekly ☐ Monthly ☐ Annually

Are Smoke Detectors Installed on Each Floor of Each Unit? ☐ Yes ☐ No

Are Smoke Detectors Installed in EACH Bedroom? ☐ Yes ☐ No

Ground Fault Receptacles (GFCI) installed in Kitchen & Bathroom areas? ☐ Yes ☐ No

I, the undersigned, hereby certify that I am the owner of record and agree to conform to all applicable laws of this jurisdiction.

Applicant Signature: _____ Date: _____

Please call the office at 570-522-1326 to schedule an inspection of the unit(s) above. Inspections are performed Monday – Friday, 8:00 am – 2:30 pm.

PLEASE ENCLOSE A LIST OF OCCUPANTS NAMES OR A COPY OF THE LEASE FOR THIS RENTAL UNIT(S)

Note: The purpose of the ordinance and inspections is to ensure that all rental units meet minimum safety standards. Any deficiencies will be noted and a reasonable time will be granted to make corrections. A PUBLIC HOUSING PERMIT indicates that the structure complies with the Borough's applicable codes.