

If returning by mail, please mail to:
Central Keystone Council of Governments
1610 Industrial Blvd., Suite 400A
Lewisburg, PA 17837

Date _____
Municipality: _____
Fee: _____
Date Paid _____
Construction Cost _____

Please call (570) 522-1326 (ext. 2) for more information
Please make check payable to Central Keystone Council of Governments

Application for Zoning Permit

Permit No. _____
Project _____
Applicant _____

I. This is to certify that:

A. Name: _____
B. Address: _____
C. Phone Number: _____

has applied for a Zoning Permit to:

- | | |
|---|-----------------------------------|
| 1. ___ Erect a sign | 6. ___ Construct a new structure |
| 2. ___ Establish a new business | a. Number of dwelling units _____ |
| 3. ___ Construct an addition | b. Proposed Use _____ |
| 4. ___ Construct an accessory structure | 7. Other _____ |
| 5. ___ Relocate a structure | |

Location of Project: _____
Zoning District: _____
Tax Map/Parcel ID# _____
Estimated Starting Date: _____
Estimated Completion Date: _____
Approximate Construction Cost: \$ _____

II. Complete the appropriate section(s)

A. Business Permit

- | | |
|---------------------------------|--|
| ___ Retail | ___ Shopping Center |
| ___ Professional Service | ___ Club or Lodge |
| ___ Restaurant | ___ Business, Professional or
Government Office |
| ___ Automotive Sales or Service | Other _____ |
| ___ Motel or Hotel | |

Proposed Parking

Total number of spaces _____
Size of each parking space _____
Total area of parking lot _____

B. Sign Permit

- 1. Building Frontage _____ feet
- 2. Type of Sign:
 - ___ Flush mounted on the wall
 - ___ Mounted perpendicular to supporting wall (Projecting Sign)
 - ___ Freestanding
 - distance from lot line and/or public right-of-way _____
- 3. Size of Sign Height _____ Width _____
- 4. Wording of Sign _____

C. New Construction

Lot Information

- 1. Road or street frontage (measured at front building line) _____ feet
- 2. Proposed building setback from right-of-way _____ feet
- 3. Side yard clearance(s) _____ feet and _____ feet
- 4. Rear yard clearance _____ feet
- 5. Area of the lot _____ square feet

Structure Information

- 1. Proposed Structure
 - a. Width _____ feet x depth _____ feet
 - b. Height _____ feet
 - c. Number of stories (including basement) _____
 - d. Contractor Name _____
Address _____
- 2. Existing Structure(s): house, garage, shed, etc.
 - Width _____ feet x depth _____ feet
 - Width _____ feet x depth _____ feet
 - Width _____ feet x depth _____ feet
 - Width _____ feet x depth _____ feet
- 3. Driveway & Parking Lot Area
 - Width _____ feet x depth _____ feet
 - Width _____ feet x depth _____ feet
- 4. Existing Utilities & Utility Easements
 - a. Are there any utility connections on the property? ___ YES* ___ NO
 - b. Is this property subject to any easements or right-of-way agreements with your Municipality or any Utility Provider? ___ YES* ___ NO
 - c. Is this property subject to any easements or right-of-way agreements with any adjacent property holders? ___ YES* ___ NO

*** YOU MUST NOTE THE LOCATION OF ALL UTILITIES, EASEMENTS AND RIGHTS-OF-WAY ON YOUR SITE PLAN**

Sewage Disposal (Check one)

- 1. Public Sanitary Sewer _____
- 2. Private Sanitary Sewer _____
- 3. Individual On-lot Disposal System _____

Water Supply (Check one)

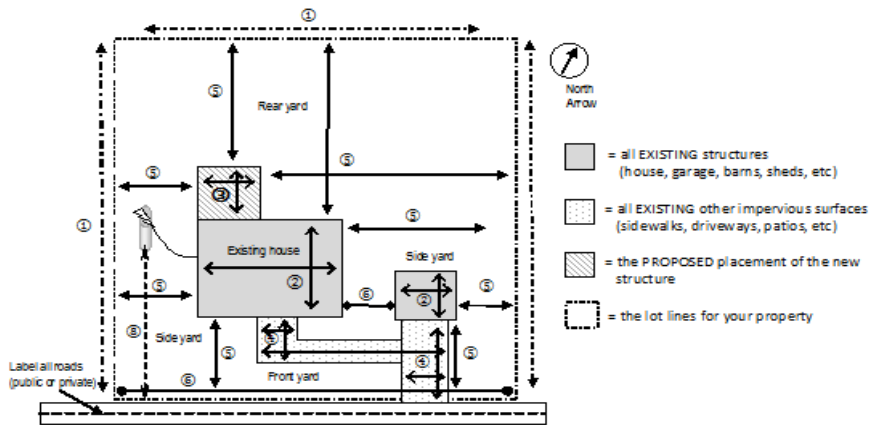
- 1. Public Water System _____
- 2. Private Water System _____
- 3. On-lot Well _____

Site Map (REQUIRED - You may draw your site plan on this form or submit a separate drawing)

Scaled drawing showing all existing structures, proposed construction, and relation to all existing private or public roads, existing utilities, utility or other easements & rights-of-way. Show all setbacks and all existing boundary lines.

A "Site Map" is a scaled drawing showing all existing structures, proposed construction, and relation to all existing private or public roads, existing utilities, utility or other easements & rights-of-way. Your site map should include all of the following:

- ① Property Dimensions (the lot size) in sq. feet ←---→
- ② Dimensions and square footage of all existing structures ↔
- ③ Dimensions and square footage of the proposed structure ↔
- ④ Impervious structures and their dimensions (i.e. sidewalks, paved driveways, concrete patios, etc) ↔
- ⑤ Distance between structures and all property lines ↔
- ⑥ Distance between all structures ↔
- ⑦ Road or street frontage (the width of the front of your lot at the street, for corner or odd shaped lots show width of all sides that face a street) ↔
- ⑧ Utility locations, easements or any other rights-of-way on the property (if existing) ←---→



Double-ended arrows (↔ or ↔) indicate where a measurement (in feet) should be included by the owner and/or Applicant. If there are any questions, please ask the Zoning Officer or office staff.

Place your scaled drawing here
For sign projects, a scaled drawing of the sign is required.

